

To: Members of the Oxfordshire Health & Wellbeing Board

## ***Notice of a Meeting of the Oxfordshire Health & Wellbeing Board***

**Thursday, 23 March 2017 at 2.00 pm**  
**County Hall, New Road, Oxford**



Peter G. Clark  
Chief Executive

March 2017

Contact Officer: **Julie Dean, Tel: 07393 001089**  
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### **Membership**

Chairman – Councillor Ian Hudspeth (Leader, Oxfordshire County Council)  
Vice Chairman - Dr Joe McManners (Clinical Chair, Oxfordshire Clinical Commissioning Group)

#### *Board Members:*

Councillor Anna Badcock (South Oxfordshire District Council)	Chairman, Health Improvement Partnership Board
Eddie Duller OBE	Chairman, Healthwatch Oxfordshire
Dr Matthew Gaw	Vice-Chairman, Children's Trust
Councillor Mrs Judith Heathcoat (Oxfordshire County Council)	Chairman, Older People's Joint Management Group
Councillor Hilary Hibbert-Biles (Oxfordshire County Council)	Cabinet Member for Public Health
Kate Terroni	Director for Adult Services
Lucy Butler	Director for Children's Services
Dr Jonathan McWilliam	Director of Public Health
Dr Paul Park	Vice-Chairman, Older People's Joint Management Group
Rachel Pearce (NHS England)	Director of Commissioning Operations (South Central)
Councillor Melinda Tilley (Oxfordshire County Council)	Chairman, Children's Trust
Councillor Ed Turner (Oxford City Council)	Vice Chairman, Health Improvement Partnership Board

**In Attendance:** Peter Clark, Chief Executive, OCC  
David Smith, Chief Executive, OCCG

**Notes:** • **Date of next meeting: 13 July 2017**

County Hall, New Road, Oxford, OX1 1ND

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk) Fax: 01865 783195 Media Enquiries 01865 323870

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chairman, Councillor Ian Hudspeth**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of Last Meeting (Pages 1 - 10)**

To approve the Note of Decisions of the meeting held on 10 November 2016 (HBW5) and to receive information arising from them.

6. **Performance Report (Pages 11 - 30)**

**2:05**  
15 minutes

Persons responsible: Strategic Director for People & Director of Public Health, Director for Adult Services, Director for Children's Services, OCC; Chief Executive, OCCG

Person giving report: Strategic Director for People & Director of Public Health

To receive an update on performance against the outcomes in the Joint Health & Wellbeing Strategy set for 2016-17. New outcomes for Quarters 2-3 to be reported also (HWB6).

**Action Required: to note the report.**

7. **Joint Strategic Needs Assessment (JSNA) - Annual Report (Pages 31 - 208)**

**2:20**  
20 minutes

Persons responsible: Strategic Director for People & Director of Public Health

Person giving report: Strategic Director for People & Director of Public Health

To receive the report (**HWB7**) and the discuss findings.

**8. Improving Activity Levels in Oxfordshire - Oxfordshire Sport & Physical Activity (Pages 209 - 214)**

**2:40**

15 minutes

Persons Responsible: All members of the Board  
Persons giving report: Chris Freeman & Keith Johnston - Chief Executive & Chairman respectively of Oxfordshire Sport & Physical Activity

To discuss and endorse an Expression of Interest being submitted to Sport England for funding for physical activity initiatives in Oxfordshire (**HWB8**).

**9. Health Inequalities Commission - Update (Pages 215 - 228)**

**2:55**

15 minutes

Person Responsible: Strategic Director for People & Director of Public Health  
Person giving report: Strategic Director for People & Director of Public Health

To report on the process for implementation of the recommendations from the Commission report published in November 2016 (**HWB9**).

**Action Required: to note the report.**

**10. The Big Health & Care Consultation, Phase 1 - Oxfordshire Clinical Commissioning Group (OCCG) (Pages 229 - 254)**

**3:10**

30 minutes

Persons Responsible: Chief Executive & Chair, OCCG  
Persons giving report: Chief Executive & Chair, OCCG

To debate strategic issues arising from the Big Health & Care Consultation. A copy of the presentation is attached at **HWB10**.

The link to the consultation is as follows:

<https://consult.oxfordshireccg.nhs.uk/consult.ti/BigconsultationPhase1/view?objectId=299731>

## **11. Healthwatch Oxfordshire (HWO) - Update (Pages 255 - 262)**

**3:40**

10 minutes

Persons Responsible: Chief Executive & Chairman, HWO  
Person giving report: Chairman, HWO

There will be a general update on HWO activities by Eddie Duller OBE, Chairman of HWO (**HWO11**).

***Action Required: to note the report.***

## **12. Reports from Children's Trust, Joint Management Group & Health Improvement Partnership Board (Pages 263 - 278)**

**3:50**

10 minutes

Attached are the written reports on activities since the last Health & Wellbeing Board in November (**HWB12**) from:

- Children's Trust Board
- Joint Management Group for Adults
- Health Improvement Partnership Board

The newly amended terms of Reference for the Children's Trust Board are also attached for approval by the Board.

***Action Required: to receive the reports and to approve the amended Terms of Reference for the Children's Trust Board.***

## **13. PAPERS FOR INFORMATION ONLY (Pages 279 - 282)**

The following papers are attached for the information of Board members at **HWB13**.

- Communications received by the Chairman
- Pharmaceutical Needs Assessment process for revision